

**APPLICATION FOR OPERATOR'S LICENSE**

For the local governing body of the Town of Richford  
County of Waushara, Wisconsin

**License Application \$10.00**  
**Criminal Background check for new applicants or lapsed**  
**license applicants \$7.00**

Make checks payable to Town of Richford  
Mail to Town of Richford  
Attn: Clerk  
W10438 Cree Av, Coloma WI 54930-8743

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**  
**Completion of this application and required documents**  
**must be submitted to the town clerk only by mail. Approved licenses will not be issued unless paid in full.**

I hereby make application for an operator's license under s. 125.17, Wis. stats., to sell alcohol beverages in a place operated for the sale of alcohol beverages. I agree that I will comply with all laws, resolutions, ordinances, and regulations, state, federal, and local, affecting the sale of alcohol beverages, if a license is granted to me.

**PRINT CLEARLY**

**Full Name** of Applicant: \_\_\_\_\_  
First Middle Last

Alias and/or Maiden Name: \_\_\_\_\_  
First Middle Last

Physical Address: \_\_\_\_\_  
Number City State Zip

Mailing Address if different: \_\_\_\_\_  
Number City State Zip

Telephone Number: \_\_\_\_\_

Will a local establishment pay for this license?  Yes  No

If yes, name of establishment: \_\_\_\_\_

The Town of Richford, by ordinance, requires a criminal background report as requested from the Wisconsin Department of Justice for all new applicants or for applicants who have left their license with the Town of Richford lapse. Provide the following information for this report:

The following information provided above will not be used for any other purpose.

Gender:  Male  Female Date of Birth: \_\_\_\_\_

Have you ever been convicted of a felony?  Yes  No If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_

- Check one:**
- I currently hold an operator license issued by the Town of Richford.
  - I have held an operator, premises or managers license **within the past two years** in a municipality other than the Town of Richford and have **attached proof of that license**.
  - I have completed a beverage service training course **within the last two years** and have **attached the certificate of completion**.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For town use only

Date reported to town board: \_\_\_\_\_

Approved

Denied

Date issued: \_\_\_\_\_

Number: \_\_\_\_\_

### **OPERATORS LICENSES**

The Town of Richford may issue an operators' license if the applicant applies, in writing, meets the requirements of Chapter 125, Wis. Stats., any applicable Town of Richford or Waushara County requirements, and after payment of a non-proratable fee determined by the Town of Richford Board annually for a one-year period to end on June 30. An applicant denied an operators' license shall not be eligible for a refund of the non-proratable fee. An operator's license will not be issued to any person who has been denied an operator's license by the Town of Richford, any other Municipality, the State of Wisconsin or who has had an operator's license revoked or suspended within the preceding twelve (12) months by any of the previously listed entities. The Town of Richford will revoke an operator's license if it is determined that the holder of the license made a false statement on his/her application. An operators' license shall not be issued to anyone convicted of a felony.

### **MINORS HOLDING LICENSES**

A person under the age of twenty-one (21) may hold a license only under the provisions of the State of Wisconsin Statutes and the following conditions:

1. No record of alcohol use in Police/Sheriff's background check.
2. No record of drug use in Police/Sheriff's background check.
3. No felony convictions.
4. No license will be issued to a person under the age of twenty-one (21) with any of these convictions on their Police/Sheriff's background check for a period of one (1) year or until the age of twenty-one (21) whichever is longer.
5. No person with a felony conviction can hold any alcohol licenses in the Town of Richford.

### **TRAINING REQUIREMENTS FOR LICENSING**

**Training Course.** A license shall not be issued to any applicant unless the applicant has successfully completed a responsible beverage server training course at a location that is offered by a vocational, technical, and/or adult education district and that conforms to curriculum guidelines specified by the board of vocational, technical, and adult education of the State of Wisconsin or a comparable training course that is approved by the State of Wisconsin or unless the applicant fulfills one of the following requirements;

1. The person is renewing a manager's or operator's license.
2. Within the past 2 years, the person held a Class "A", Class "B", "Class A", or "Class B" license or a manager's or operator's license.
3. Within the past 2 years, the person has completed such a training course.
4. Those that have completed such program shall have an appropriate endorsement recorded and placed on their licenses. No operator's license shall be issued or renewed to any person who failed to complete the program during any previous period during which such person held an operator's license without first successfully completing the program.
5. Where application is made for a license on behalf of a sole proprietorship; the sole proprietor shall have successfully completed the Beverage Server Training Course. Where such application is made on behalf of a partnership, all partners shall have successfully completed the Beverage Server Training Course. Where such application is made on behalf of a corporation or a limited liability company, the agent appointed shall have successfully completed the Beverage Server Training Course.